

7th September 2010

Dear Parent/Carer

**University and Colleges Admissions Service (UCAS) Evening
Wednesday 15th September 2010
6:30pm – 7:30pm**

As part of our rigorous University application process, we are pleased to invite parents/carers of Year 13/14 students on Wednesday 15th September 2010 to an evening regarding UCAS. The evening will be led by our guest visitor *Miss Bobbi Hartshorn* (Aim Higher Access Officer, University of Hertfordshire) and we would like to encourage all to attend as the evening will benefit students greatly who have expressed a wish to go on to University.

This evening will give you an opportunity for parent/carers to learn about the UCAS process, the importance of timelines and how you can support your child through this challenging time.

Please confirm your attendance by returning the completed slip below to your son/daughter's tutor, or alternatively please email me your response on: p.harley@franciscombeacademy.org.uk ensuring your son/daughter's name is included.

✂.....

Student Name:.....

Parent/Carer Name:.....

Please delete * as appropriate:

*Yes, I am able to attend the UCAS evening

*No, I am unable to attend the UCAS evening

Parent/Carer signature:.....

Yours sincerely



Mr. P. Harley
Head of Achievement and Aspiration, Sixth Form
01923 665859